

# 2015-006

## TOWN OF CHURCHBRIDGE

### Waste Management Bylaw

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A BYLAW of the Town of Churchbridge in the Province of Saskatchewan, to provide for the collection of waste and recycle products and to regulate the disposal of waste.

THE COUNCIL, FOR THE TOWN OF CHURCHBRIDGE IN THE PROVINCE OF SASKATCHEWAN, ENACTS AS FOLLOWS:

#### **1. DEFINITIONS**

##### **1.1 APPROVED CONTAINER**

Means a container that is provided by the Town or its appointed refuse collector, which is a roll away cart or stationary container. The serial number will be recorded at Town Office.

##### **1.2 AUTOMATED COLLECTION**

Means the collection of waste by a system of mechanical lifting and tipping of the containers into specially designed vehicles.

##### **1.3 COMMERCIAL**

Any premise principally used for a business up to seven days per week. Considered a heavy commercial business if accumulating large amounts of waste or recycle material.

##### **1.4 COUNCIL**

Means the Council of the Town of Churchbridge.

##### **1.5 DESIGNATED OFFICER**

Means an individual appointed by Town Council to enforce and administer this Bylaw.

##### **1.6 HOUSEHOLD WASTE**

Means waste originating from domestic activities at a residence, and includes:

- (i) waste, that is capable of decomposing with sufficient rapidity so as to cause a nuisance from odours or gases, or that is likely to attract birds, insects, snakes, rodents or other animals, or that may otherwise be a health risk produced as a by-product of the handling, preparation, cooking, consumption or storage of food;
- (ii) materials including packaging material, clothing, containers, paper products, small appliances, household items, diapers;
- (iii) non-hazardous remains, by-products, or discarded materials; and
- (iv) yard waste including grass clippings, leaves, branches, trees, garden matter, soil, sod or dirt.

##### **1.7 MULTI UNIT RESIDENCE**

Means a building designed for or occupied by three or more residences.

##### **1.8 OWNER**

The registered owner or assessed owner or agent acting on behalf of the owner.

##### **1.9 OCCUPANT**

Any person abiding in or conducting a business in any premises, dwelling or building.

##### **1.10 RECYCLE MATERIALS**

Means any material collected for the purpose of recycling or reuse

### **1.11 REFUSE**

Means remains, by products and discarded materials resulting from domestic, commercial, industrial or agricultural activities and include garbage, rubbish, street cleanings and yard clippings but does not include liquid domestic sewage, as defined in *The Municipal Refuse Management Regulations*.

### **1.12 RESIDENTIAL**

Means a building occupied or used as a place of living by not more than two families.

### **1.13 ROLL-OUT CART**

Means a container on wheels approximately 95 gallons and designed for automated collection.

### **1.14 SITE**

Means a specific area of the waste transfer site designated for the collecting of specific refuse materials as determined by the Council.

### **1.15 STATIONARY CONTAINER**

Means a container intended to be used for waste collection from more than one residence or for commercial use that is capable of automated collection.

### **1.16 TRANSFER SITE**

Means the site at which refuse is concentrated or accumulated for transportation to a waste disposal ground. It is described as a portion of SE Section 29 Township 22 Range 32 West Median for purposes of this Bylaw.

### **1.17 UNACCEPTABLE WASTE**

Means hazardous waste and tires.

### **1.18 WASTE**

Means any discarded organic or inorganic material, including household waste, special waste and unacceptable waste that:

(i) the owner or possessor thereof does not wish to retain;

(ii) must be disposed of due to health reasons; or

(iii) must be disposed of to ensure that the amenity of the area in which it exists is not adversely affected.

### **1.19 WASTE COLLECTOR/ CONTRACTOR**

Means the persons/company employed or contracted by the Town of Churchbridge for the purpose of collecting waste or recycle materials from within the corporate limits of the town.

### **1.20 WASTE CONTAINER**

Means any container approved for waste collection, and includes a roll-out cart or stationary container.

### **1.21 WASTE DISPOSAL GROUND**

Means a site at which refuse is disposed of as described by the contract with the waste disposal ground provider for purposes of this Bylaw.

## **2. PURPOSE**

The purpose of this Bylaw is to protect the health and welfare of people and provide for the abatement of nuisances and the protection of the environment by regulating and monitoring the collection, handling and disposal of waste and recyclable material within the Town.

### 3. GENERAL

- a. The collection and removal of refuse and recycle materials within the town shall be done by a waste collector/contractor.
- b. Council may make agreements with any other authority for the collection or disposal of refuse and recycle materials.
- c. Collection frequency will be determined by Council and its appointed waste collector/contractor. This schedule, as noted in Schedule C, will be provided to the residents.
- d. Use old garbage cans or the compostable bags supplied by the Town for grass clippings & garden waste. You can place at transfer site at no cost.

### 4. ACCUMULATION OF WASTE PROHIBITED

No owner or occupant of any land or building shall allow waste of any kind to accumulate in or on the land or building, except as permitted in this Bylaw.

### 5. REGULATIONS FOR COLLECTION OF WASTE & RECYCLE MATERIALS

- a. The owner of property shall ensure that there is unobstructed access to waste containers. The containers must be placed outside the grader ridge and on the street for easy access.
- b. No owner or occupant of a property that is assigned a waste container shall place waste in any container except the approved and assigned container to that property.
- c. Multi -Unit Residences will receive stationary containers for use by residents.
- d. No person other than owner to which the waste container is assigned is allowed to disrupt or disturb the contents of the waste container.
- e. **All waste, excluding metal, grass clippings, trees, branches or ashes,** must be bagged and placed in the appropriate roll away cart, provided by the waste contractor.
- f. **All recycle materials, excluding glass, paint, electronic items, used oil or tires** must be placed loose in the appropriate blue roll away cart, provided by the waste contractor.
- g. Waste Containers **must be closed** and **no items placed on and/or outside** of the waste container. Do Not:
  - i. overfill
  - ii. pile waste or recyclables on top of the roll-out cart
  - iii. pile waste or recyclables on the ground beside
- h. Roll away carts are **not to exceed 200 pounds**.
- i. Roll away carts must be placed at the curb as per Appendix A.
- j. Roll away carts are to be placed at the curb, the evening prior to collection day.

- k. Roll away carts are not to be on the public right away for more than 24 hours. They must be stored on your property by end of collection day.
- l. The property owner is responsible for the roll away carts. If selling property please notify Town Office for collection of roll away carts.
- m. No person shall cause or permit any loss of or damage to a town assigned waste container.
- n. If roll away carts are lost, replacement cost will be one hundred dollars (\$100.00) per cart.
- o. Extra roll away carts can be obtained at a cost of three hundred dollars(\$300) per cart per year if required.
- p. The waste collector/contractor may refuse to empty a roll-out cart that:
  - i. Is improperly placed ,
  - ii. Is not accessible for collections,
  - iii. Is locked in an enclosure,
  - iv. Is a danger to safe collections ,
  - v. may cause damage to equipment,
  - vi. exceeds approved weight,
  - vii. is not an approved container.
- q. The waste collector/contractor may, at any time, remove, repair or replace any obsolete, damaged or non-serviceable roll –out cart.

## 6. REGULATIONS FOR COLLECTION OF COMMERCIAL WASTE & RECYCLE MATERIALS

- a) The owner of property shall ensure that there is unobstructed access to waste containers. Stationary waste container shall be clearly marked “No Parking” on the loading face.
- b) A stationary container will be distributed, if required or requested because the roll away cart is not sufficient.
- c) The stationary container should remain locked at all times.
- d) No owner or occupant of a property that is assigned a waste container shall place waste in any container except the approved and assigned container to that property.
- e) No person other than owner to which the waste container is assigned is allowed to disrupt or disturb the contents of the waste container.
- f) **All waste, excluding metal, grass clippings, trees, branches or ashes,** must be bagged and placed in the appropriate roll away cart, provided by the waste contractor.
- g) **All recycle materials, excluding glass, paint, electronic items, used oil or tires** must be placed loose in the appropriate blue roll away cart, provided by the waste contractor.

- h) Waste Containers **must be closed** and **no items placed on and/or outside** of the waste container.
- i) No person shall cause or permit any loss of or damage to a town assigned waste container.
- j) No owner or operator of any commercial, institutional or industrial premise shall:
  - i. Dispose of commercial cooking grease except in a commercial cooking grease container
  - ii. Fail to maintain a commercial cooking grease container in a clean and sanitary state.

## **7. REGULATIONS FOR CONSTRUCTION MATERIALS**

- a) Any owner or contractor carrying out the construction, alteration or demolition of a building structure or landscaping on any property shall:
  - Not allow any earth or waste to be deposited upon a street or sidewalk.
  - Place all waste in a waste container arranged through the Town or Waster collector/contractor.
  - In a timely manner dispose of all waste resulting from the construction, alteration, or demolition so as to ensure there is no unreasonable accumulation of waste on the property during construction, alteration or demolition;
  - Take all reasonable steps as may be necessary to prevent the waste from being dispersed by wind or in any other manner, on or around the property or surrounding properties during construction, alteration or demolition; and
  - Upon completion of the construction, alteration or demolition, clear the property of all waste and litter.
- b) If such waste is not removed by the owner or the contractor, the Town may remove the waste, and the costs of so doing are a debt due to the Town by the owner or contractor.

## **8. REGULATIONS FOR TRANSFER SITE**

- a) The hours of operation will be set out by the Town and be posted on Town website and at the Transfer Site.
- b) No person shall deposit unacceptable waste at the transfer site.
- c) The transfer site provided by the Town is the only place authorized for the disposal of excess refuse and certain recycle materials (grass clippings, branches, trees, metal) created in the Town.
- d) Council may designate areas of the transfer site for collection of specific and separate kinds of refuse or recycle materials.
- e) Council will enforce the disposal of refuse and recycle materials in the specific designated areas or bins. The appointed transfer site staff may inspect all waste brought to the transfer site to determine if the load contains unacceptable waste or recyclable material.

- f) Every person who attends the transfer site shall report to staff, comply with instructions and provide proof of payment.
- g) Persons using abusive or threatening language or gestures may be refused access to the transfer site at the discretion of staff.
- h) No person is to dispose of refuse or recycle materials around the perimeter of the transfer site.
- i) No person shall remove anything from the transfer site without permission from the Town Office. The Town shall own all refuse collected at the transfer site.
- j) Where a person disposes of waste or recyclable material contrary to the terms of this Bylaw, the Town may remove the waste and the costs of so doing are a debt due to the Town from the person who disposed of the waste.
- k) The transfer site bins shall be maintained by a waste collector/contractor contractor as determined by Council.
- l) No authorized person shall burn or cause any material to be burned at the transfer site. Burning is subject to *The Municipal Refuse Management Regulations* and the appointed government supervisor.
- m) Council shall establish a schedule of charges for disposal of garbage and the manner of collection of such charges for use of the transfer site. Changes to these fees may be made by Council resolution. See Schedule B
- n) Council shall establish hours of operations as listed in Schedule B. No person shall deliver any waste to transfer site except during hours of operation unless authorized by the Town.

## 9. Anti-Dumping

- a) No person shall dispose of waste anywhere in the Town other than in a waste container or at Town Transfer Site. A person who has placed waste contrary to the provisions of this Bylaw shall remove the waste or cause the waste to be removed.
- b) No person who transports or causes to be transported any waste in the Town shall allow the waste or any portion of it to escape from the vehicle.
- c) No person shall transport or cause to be transported any waste in the Town unless proper measures, including at least one of the following, are taken to prevent the waste or any portion of it from escaping from the vehicle:
  - i. the waste is covered;
  - ii. the waste is in a covered container; or
  - iii. the waste is securely tied down or fastened.
- d) To regulate and control the dumping of refuse and waste material on property:

- i. No person shall dump or dispose or cause to be dumped or disposed any waste on any property owned or under the jurisdiction and control of the Town, without first securing written permission from the Town Council:
  - 1) areas designated by sign as transfer sites for the disposal of waste;
  - 2) any person removing snow, ice or water from a sidewalk abutting his or her premises and depositing such waste upon any abutting boulevard, lane or street;
  - 3) any person removing leaves, branches, weeds or garden vegetation from his or her residential property and depositing such waste on the boundary of any lane abutting their property.
  
- e) Any person who disposes or dumps waste contrary to this Bylaw shall be guilty of an offence and liable to a fine on summary conviction of not less than \$500.00, nor more than \$1000.00.
  
- f) In addition to the fine levied on summary conviction proceedings, the person convicted of a breach of this bylaw shall be responsible for the removal of any waste dumped or disposed contrary to this bylaw.

## 10. ENFORCEMENT

Administration and enforcement is delegated to a Designated Officer.

The Town or its designated officer is authorized to inspect property to determine if there is compliance with this Bylaw. Inspections with this Bylaw shall be carried out in accordance with Section 362 of *The Municipalities Act*.

## 11. OFFENCES

Every person commits an offence who:

- allows waste of any kind to accumulate on or in any land or building other than permitted by this bylaw
- places or disposes waste other than as permitted in this bylaw
- fails to take proper measures to prevent waste from escaping from a vehicle used to transport waste or allows waste to escape from a vehicle used to transport waste.
- being the owner of a vehicle used for carrying out the construction, alteration or demolition of any building, structure or landscaping allows any earth or waste to be deposited upon a street or sidewalk by or from any vehicle, or fails to remove such earth or waste from the street or sidewalk
- being a person other than the owner, operator or occupant of a business or residence to which a waste or recyclable container is assigned, that disturbs or disrupts the contents of a waste container.
- being a person other than the owner, operator or occupant to which a waste container is assigned or a person that removes any waste, object or materials from a waste container, transfer site or collection vehicle.
- cause or permits any loss of or damages to a Town owned roll-out carts or waste containers.
- leaves a waste roll-out cart on a public right of way for more than 24 hours.
- fails to maintain a waste container in a sanitary state
- places waste in a recycling container

No person shall:

- fail to comply with an order made under this bylaw
- obstruct or hinder a designated officer acting under this bylaw
- fail to comply with any other provisions of this bylaw

## **12. ORDER TO REMEDY**

The Town or its designated officer may issue written orders deemed necessary for effective enforcement of this Bylaw in accordance with Section 364 of *The Municipalities Act*.

If a contravention is found, notice will be served, in accordance with *The Municipalities Act* Section 390, to the owner or occupant with copies to the registered owner. A designated officer may issue a notice of violation to any person committing an offence under Section 11. The notice shall require the person to pay to the Town of Churchbridge, the penalty specified in Bylaw 2015-006 Section 14.

In any case where an order is not carried out, waste will be removed at the owner's or occupant's expense. If the amount payable is not paid on or before December 31 of the year the work was completed, the amount or part thereof remaining unpaid will be added to and form part of the taxes on the owner's property as per *The Municipality Act* Section 369.

If payment of the penalty is made prior to the date when the person contravening the bylaw is required to appear in court to answer the charge the person shall not be liable to prosecution for that offence.

## **13. APPEAL OF ORDER TO REMEDY**

Appeals, in accordance with *The Municipalities Act* Section 365, shall be made to the Town within fourteen (14) days of receipt of order to remedy.

## **14. PENALTY**

Any person who contravened a provision of Bylaw 2015-006 is guilty of an offense and liable on summary conviction to a penalty

- First offence(100.00)
- Second offence(200.00)
- Third or subsequent offence of not less than (500.00) and not more than (10,000.00)in the case of an individual or (25,000.00) in the case of a corporation.

The penalty may be paid:

- in person during regular office hours at the Town of Churchbridge 116 Vincent Ave.
- by mail addressed to the Town of Churchbridge, Box 256 Churchbridge SK S0A 0M0
- online through the Credit Union or Royal Bank

## **15. COMPLIANCE WITH OTHER LAWS**

Nothing in this Bylaw relieves a person from complying with any other law, including any public health legislation, any environmental protection legislation or any other Bylaw of the Town.



**16. EFFECTIVE DATE**

This Bylaw shall come into effect on upon final reading and will repeal Bylaw 2014-001 upon it passing.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

Certified a true copy of Bylaw 2015-006  
Date \_\_\_\_\_  
Carried on \_\_\_\_\_  
Resolution \_\_\_\_\_

\_\_\_\_\_ Administrator

2015-006

## TOWN OF CHURCHBRIDGE

### Waste Management Bylaw

#### Schedule A

#### Cart Placement Directions

Please,  
Help Keep our  
Community the Cleanest  
in Saskatchewan.

*Dear Resident*

OSS 2002 Ltd. is proud to introduce the automated residential collection system. After extensive research, we are providing this fine 95 US gallon container to you.

Many other communities have adopted this automated waste collection system and the results have been a cleaner, more attractive environment, as well as better living and working conditions for all concerned.

The cart provided was chosen for its durability and its ease of use. It holds three times as much as a normal trash can. The cart has wheels, making it easy for people of all ages to move, and it completely eliminates the lifting of heavy ones.

Thank You  
OSS 2002 Ltd.

#### Waste Collection

We hope that you will take a few moments to familiarize yourself with these easy to remember instructions regarding the automated refuse collection system.

This system uses the latest collection equipment available and provides maximum efficiency at minimum expense. We want to do the best possible job for you and would appreciate your cooperation.

To assure that you do get your refuse picked up, the drawings to the right illustrate the locations for your container on collection day.

Always have the wheels of the container facing toward the curb as illustrated in the drawing #1. When there is a snow bank build up along the curb, make sure the container is out further than the snow bank as illustrated in drawing #2. We ask that you refrain from parking on the street on collection day, however, if there are vehicles on the street, please place the container in the location illustrated in drawings #3 and #4.

If your house is on a street or avenue without a curb, please place the container on the road making sure the pickup truck can reach the container.

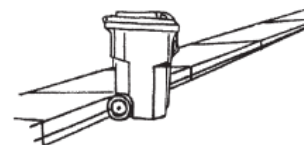
The container must be placed on the street or avenue which corresponds with your address.

For your child's safety, do not allow them to play near the collection containers or vehicle.

To avoid having your container missed, please have your container out the night before collection day. Following these instructions will assist us in making your community one of the cleanest in Saskatchewan.

If you require more information, please call (306) 783-6995

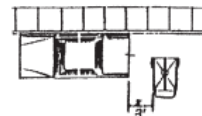
#### Ideal Location #1



#### Snow Bank #2



#### Close to Parked Car #3



#### Between Two Parked Cars #4



#### General Guidelines on How to Use Your Container

1. From now on use your cart to dispose of your trash.
2. Wheel out your cart with its lid closed. You must be able to close the lid without packing garbage in the cart tightly, otherwise the excess weight will make emptying the cart more difficult.
3. The weight must not exceed 200 lbs.
4. All garbage must be bagged inside the container.
5. Place the cart on the street the day before collection day.
6. Place the emptied cart at the back of the house before the end of the day.
7. Do not remove the cart from its assigned address.
8. Inform Ottenbreit Sanitation of any damage, vandalism or theft of the cart. It is important to note the serial number stamped on the cart placed at your residence.
9. You are responsible for your cart so PLEASE TAKE CARE OF IT!

#### Some Answers to Your Questions

- Q. How is it cleaner?
- A. Your cart is designed to be impervious to animal infiltration. The cart is very stable, which makes it virtually impossible to tip over. In addition the lid is attached to the cart and fits snugly over the contents. The lid will not blow off in high wind conditions. When emptying, trash slides out very easily, if bagged and not packed in tightly, assuring that all the contents go into the truck. The smoothness of the container also makes for easy cleaning using soap and water, thus eliminating odors.

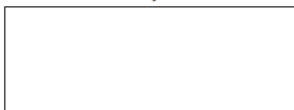
Q. How is it more efficient?

A. The containers are equipped with large, easy rolling wheels, which allows them to be easily moved to the street providing easy access for pickup. Garbage service will be more convenient.

#### Do's and Don'ts for Cart Use

- DO:**
- Place the cart according to the diagrams in this brochure.
  - Pull the cart - it's easier than pushing.
  - Keep the lid closed.
  - Place all trash in the cart "bagged".
  - If you are moving, call Ottenbreit Sanitation to return the cart.
- DON'T:**
- Put hot ashes, oil or contaminants in the cart.
  - Overfill the cart (keep under 200 lbs.)
  - Pack trash in cart too tightly.
  - Put construction debris in the cart.
  - Paint or write on the cart.
  - Remove cart from your residence.

#### Collection Day:



**WASTE DISPOSAL**  
2002 LTD.

P.O. Box 1766  
Yorkton, SK S3N 3L4

Introduces  
The Modern  
Waste  
Collection  
System



**WASTE DISPOSAL**  
2002 LTD.  
P.O. Box 1766  
Yorkton, SK S3N 3L4  
306.783.6995

**2015-006**  
**TOWN OF CHURCHBRIDGE**  
**Waste Management Bylaw**  
**Schedule B**

**Fee Schedule for Transfer Site**

½ Ton Load \$10.00/coupon

Grass, Compost items from Town Residents may be delivered free.

No shingles will be accepted.

Construction Materials –  
Containers can be arranged with the Town or waste collector/contractor.

\$100/week +GST for 6yd container for construction materials

\$100/week+GST for 4yd container for shingles

Fees are payable to Town Office prior to use of transfer site.

**Hours of Operation**

Summer Hours May (after Victoria Day- Labour Day)

Tues & Sat 1-4:30pm

Thurs 4:30-8pm

Winter Hours (after Labour Day to Victoria Day)

Tues, Thurs & Sat 1-4:30pm

**2015-006**

**TOWN OF CHURCHBRIDGE**

**Waste Management Bylaw**

**Schedule C**

**Collection Frequency**

As determined by the Waster collector/contractor

Garbage collection will alternate biweekly with recycle collection.

Collection day will be Tuesday unless it is a statutory holiday than collection will occur on the Monday of that week.

Designated Spring and Fall Clean Up

Town Staff will collect garden waste/grass clippings the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of May, September as well as the 2<sup>nd</sup> Wednesday of October.